

University Heights Phase 1 Owners Association Inc. BOD meeting 5-27-2024

The Board Meeting of University Heights HOA was called to order by Ms. Margo Wall at 6:40 pm, January 29, 2024, at the University Heights Leasing Office, 3612 Kenyon Dr, College Station, TX 77845.

In attendance were 2025 Directors: Mr. Scott Ball, Ms. Margo Wall, and Ms. Kelley Fisher. Also present were The Arena Group representatives, Ms. Evagail Calvert and Ms. Natalie Farrell (University Heights HOA Manager).

Officer Positions:

- **Mr. Ball made a motion for the officer position of the 2025 Directors to be as follows:**

Chairman	Ms. Margo Wall
Vice-Chairman	Mr. Scott Ball
Secretary / Treasurer	Ms. Kelley Fisher

The motion was seconded by Ms. Fisher. The motion passed unanimously.

Notice Letter to HOA members:

- The board requests Ms. Farrell to draft a letter to the HOA members as soon as possible including
 - a. clarify roof expense responsibilities as discussed at the AGM.
 - b. include the specific roof shingle type and color for owners needing to do roof repairs or replacements
 - c. include the new hoa fees effective 7/1/2025 with a short explanation for the increases.

Board Meetings:

- Unless issues arise, the board plans to meet in early fall and in December. The December meeting is to prepare the 2026 budget and to plan for the Annual General Meeting (January 2026).

Ms. Wall adjourned the meeting at 7:05 pm.

Minutes by Ms. Margo Wall, 2024 HOA Secretary

Approved at the 6/20/2025 Board of Directors' meeting.